

Tampa School Development Corporation
Board of Directors
Meeting Agenda | February 2, 2022

- I. Call Meeting to Order
- II. Approve January Meeting Minutes
- III. TSFC Organizational Update (Joe S.)
 - a. Finance & Business
 - b. Construction
 - c. Community Items
 - d. Regulatory items
 - e. President Emeritus (Dr. O’Dea)
- IV. Principal’s Report (Jen C.)
 - a. K-8 Student Update
 - b. Faculty Update
- V. Early Childhood Update (Dr. Natalie)
- VI. Development (Nicole M.)
 - a. Publication & Media
- VII. Parental Involvement Representative/Yvette Gonzalez
- VIII. Information Technology Update (Josh T.)
- IX. Secretary’s Report (Amy P.)
- X. Disciplinary Committee’s Report (Ashley V. & Amy P.)
- XI. Treasurer’s Report (Therese H.)
- XII. Board President’s Report (Ryan L.)
 - a. Executive committee board recruitment
- XIII. Old Business/New Business
- XIV. Public Comment on Agenda or Non Agenda Item
- XV. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

February 2, 2022

- I. Meeting called to order by President, Ryan Luzod, at 6:03 pm (Meeting held by Zoom teleconferencing due to COVID-19 recent spike in cases) quorum confirmed.

| | |
|------------------------------------|-------------------------------|
| Members Present: Ryan Luzod, Pres. | Members Absent: Celeste Greco |
| Dana Dowsett, VP | Katie Tinley |
| Therese Holmes, Treas. | |
| Amy Pickford, Sec. | |
| Ashley Valdes | |
| Dr. Joe Daum | |
| Liezette Felicione | |

School Representatives Present: Dr. Madeline O’Dea, President Emeritus
Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Dr. Natalie Todet, EC Director
Yvette Gonzalez, Parent Liaison
Josh Tegeler, IT

- II. **Motion** was made by Therese Holmes, after review and discussion by the Board, to approve the November meeting minutes. **Motion** was seconded by Dana Dowsett and approved by the Board unanimously.
- III. TSFC Organizational Update (Joe Sansonetti, CEO)
- a. Finance and Business: Trinity is getting back to participating in community events and field studies. Everything is going well and Trinity’s PPA and staff are doing a great job of working towards getting these things put together and run well. These are a very important part of our Curriculum and we are pleased with our progress.
 - b. Construction: The Greco Hall Administrative office remodel is slotted to begin with boots on the ground March 16, 2022. The Delotto group is handling the project and staff will be prepped and moved out of the building hopefully by Feb 28th. Work will continue to take place over the summer and hopefully be complete by the start of the new school year.

- c. **Community Items:** We should receive at least 60% of the 2 million in SR3 money by end of school year. The other 33% is not in the Florida Coffers to speak.
- d. **Regulatory Items:** Trinity Staff along with the Finance Committee are working on a 15 to 20-page Budget Planning on how we will be spending the SR3 money. This has to be turned into the state and approved because 20% of the money has to be allocated to things that address the learning loss due to COVID. 80% is to pay and reimburse ourselves for all the money spent on Plexiglass, cleaning supplies, and all things purchased for safety during COVID. We also have to get input from the community every six months on what COVID related items they think we should use the SR3 money on.
- e. **President Emeritus:** Dr. O'Dea reported that she has been busy writing for the next issue of Reflections as well as working on showing our gains and Goals. Our Goals have always been lofty but that's why Trinity is able to accomplish so much.

IV. Principal's Report (Jennifer Cisneros, Prin.)

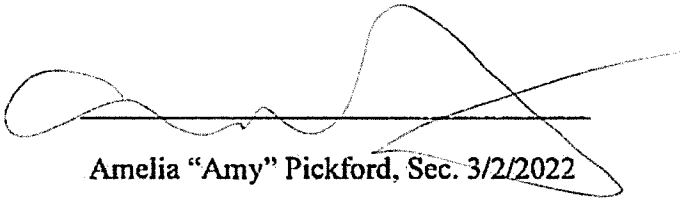
- a. **K-8 student Update:**
 - 1. Trinity is still dealing with a small number of covid cases.
 - 2. Staff and Faculty are busy getting ready for Spring.
 - 3. Academic Rigor is very important from now to the end of the year. Testing season is coming everyone is using all tools to prepare over the next six weeks.
 - 4. 8th graders are all finished with their high school applications. They are receiving their scholarships and acceptance letters.
 - 5. 4th graders are going to St. Augustine on Feb 15th
 - 6. 7th grade is preparing for their field study to Tallahassee.
- b. **Faculty Update:**
 - 1. Jen reported that January was a month to highlight Teachers.
 - 2. Faculty is working on enrollment/placement for next school year.

V. Early Childhood Update (Dr. Natalie Todt)

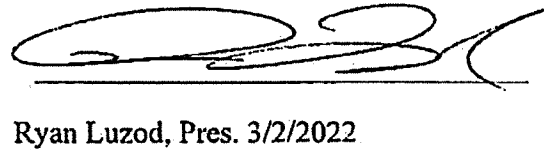
- a. **Professional Development Day on Feb 13th.**
- b. **Focusing on positive behavior.**
- c. **EC students will be making things to deliver to staff on campus for Random Acts of Kindness Day**
- d. **Dr. Natalie explained she had a parent that called about staff wearing masks and his opinion on why they should not. In the twenty-minute conversation she explained to them our policy and the state's policy on mask wearing.**

- VI. Development (Joe Sansonetti for Nicole Morgado)
- a. Publication & Media:
 1. Nicole and her team are working hard on the next Trinity Publication (Reflections II)
 2. Social Media: We are using Hub Spot (our CRM) and it is slow and steady but coming along. Trinity will be on LinkedIn, Instagram, and Facebook.
 3. Nicole and her team are also holding meetings for work on Trinity's Website.
 - d. Fundraising:
 1. The strawberry fundraiser is just wrapping up.
 2. Read-A-Thon starts the week of March Madness.
 3. Spring Spirit week is planned.
 4. The on-line auction will be held towards the end of the year and we will be having a major fundraiser for next school year.
- VII. Parent Involvement Representative: (Yvette Gonzalez)
- a. Staff had their first meeting with everyone in person. They met outside and everyone seemed happy to all be together again to share development info.
 - b. Parent's will be on campus volunteering for Field Day.
 - c. Valentine's day celebrations will be held in the classrooms on Friday Feb. 11th due to school being closed on Monday the 14th.
- VIII. Information Technology Update: (Josh Tegeler)
- Josh updated the board on Go Guardian which is a program we pay for to manage security for our student's online presence. He presented a power point presentation showing how it works.
- IX. Secretary's Report: (Amy Pickford)
- Amy reported that new Board member Liezette Felicione has completed her Fingerprinting and Governance Training. She informed the Board that both herself and Dr. Daum need to complete the 2-hr. refresher Governance Training prior to next meeting.
- X. Disciplinary Committee's Report: (Ashley & Amy)
- Nothing to report at this time.
- XI. Treasurer's Report: (Therese Holmes)
- a. Finance Committee met on the 27th and approved the budget adjustments.
 - b. Therese reported that the Finance Committee's next meeting is on Feb. 24th.

- XII. School Board President Report: (Ryan Luzod)
- a. The Executive Committee is still working on the new Board recruits to fill the current vacant spots as well as possible open spots for the next fiscal year.
 - b. The Executive Board is working on new templates for our CEO, CFO, and Principal's annual evaluations. They will be complete before year end.
- XIII. Old Business/New Business:
No Old or New Business at this time
- XIV. Public Comment on Agenda or Non-Agenda Items:
No Public Comments at this time
- XV. Motion was made by Ryan Luzod to adjourn Meeting. Motion was seconded by Amy Pickford. Board Meeting adjourned unanimously at 7:05pm.



Amelia "Amy" Pickford, Sec. 3/2/2022



Ryan Luzod, Pres. 3/2/2022