

Tampa School Development Corporation
Board of Directors
Meeting Agenda | October 12, 2022

- I. Call Meeting to Order
- II. Approve September 2022 Meeting Minutes
- III. Board President's Report (Dana D.)
- IV. TSFC Organizational Update (Joe S.)
 - a. Finance & Business
 - b. Construction
 - c. Community Items
 - d. Regulatory items
 - e. President Emeritus
- V. Principal's Report (Jen C.)
 - a. K-8 Student Update
 - b. Faculty Update
- VI. Early Childhood Update (Dr. Natalie)
- VII. Development (Nicole M.)
- VIII. Secretary's Report (Amy P.)
- IX. Disciplinary Committee's Report
- X. Treasurer's Report (Katie T.)
- XI. Parental Involvement Representative/Yvette Gonzalez
- XII. Old Business/New Business
- XIII. Public Comment on Agenda or Non Agenda Item
- XIV. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

October 12, 2022

- I. Meeting called to order by President Dana Dowsett at 6:06 p.m. Meeting held in person in Spoto Hall with quorum.

Members Present: Dana Dowsett, Pres. Members Absent: Katie Tinley
 Therese Holmes, VP Amy Pickford
 Celeste Greco
 Ashley Valdes
 Liezette Felicione
 Julie Hillson
 Brad Abbey

School Representatives Present: Joe Sansonetti, CEO
 Jennifer Cisneros, Principal
 Nicole Morgado, Dir. Business & Communications

Guests: None

- II. **Motion** was made by Therese Holmes, after review and discussion by the Board, to approve the September, 2022, meeting minutes. **Motion** was seconded by Liezette Felicione and approved by the Board unanimously.
- III. School Board President's Report: (Dana Dowsett)
a. Dana announced the meeting tonight will be centered around the audit, the upcoming plans for the Arts and Athletics Center. Additionally, the finance workshop originally scheduled for October, will be rescheduled.
- IV. TSFC Organizational Update (Joe Sansonetti, CEO)
a. Finance & Business:
1. The audit reports from Prida, Guida and Perez were sent out to the Board prior to this meeting for review. They were sent now as PG&P are not sure when they are able to present to the Board. All of the reports were clean and in order.

2. Prida, Guida and Perez also did a 401K audit. This must be done as we have more than 100+ participants. Again, this report came back clean and is being properly regulated.
3. The second ESSR-3 Submission 2 has been sent in. We are currently owed \$300K plus the ERC for a total of approximately \$1M.
4. The next BFC meeting is an important meeting as many items will need to be reviewed and voted on in order to present to the General Board at the November meeting.

b. Construction:

1. The Clinic in the Administration building is open. We are still waiting on furniture, but it is running and functional. The construction of the fence is being delayed until December and will be completed over the Christmas break.
2. Athletic and Arts Center:
 - Drawings were given to the Board this evening
 - 3 story floor plan
 - To include gym with concessions; additional classrooms; additional curriculum and programs
 - Bank currently has all information for the loan; the appraisal to be completed this month
 - Aiming to close deal by end of year and construction to begin June, 2023

c. Community Items:

1. EC will be eliminating its ten (10) month program and going to strictly twelve (12) month contracts. The Magnolia Room will be closing and will be turned into classroom(s). These two (2) changes will give TSC additional revenue of approximately \$250,000.00.
2. Upcoming Events – Storybook Parade, Building Thanks, Holidays Around the World

V. President Emeritus (Dr. Madeline O’Dea)

1. The importance of our governing board especially with the upcoming projects to improve our school.
2. Welcome to the new members.

VI. Principal’s Report (Jennifer Cisneros, Principal)

a. K-8 Student Update:

- Wrap of 1st quarter
- Code of Conduct in place and running smoothly.
- Building Bridge Conferences will begin next week

- We had our first and only true threat assessment with CPI/LE involvement to include assessment of mental health. Due to the 504 Plan for the student certain protocols must be adhered to as those services can't be stopped for the student. Everyone worked together and the student has been accepted into another school. The process that's in place does work and ran smoothly.
- We may have two (2) families that will be coming before the Disciplinary Committee

b. Faculty Update:

- AP Ms. Hollie will be in charge of Assessments and the first round of testing has been completed.
- AP Ms. Lyndsey will be in charge of Student Life and School Operations (attendance, tardies, parent hours)
- AP Ms. Melanie will be in charge of Discipline, Problem Solving, and Behavior Management.
- AP Ms. Gabrielle will be in charge of Extended Learning and Aftercare.
- We have eight (8) new teachers
- Due to our partnership with UT we already have six (6) interns for next semester

VII. Early Childhood Update (Dr. Natalie Todt)

In Dr. Todt's absence it was reported that Building Bridge Conferences are in full swing. The classes are getting ready for the Storybook Parade. The Homeroom parents are eagerly participating.

VIII. Development: (Nicole Morgado)

The Development Team has been working on a theme for the upcoming Capital Campaign.

- Roll out will be in November and/or December, 2022.
- Will be filming the campaign video next week.

IX. Secretary's Report: (Amy Pickford)

Nothing to report at this time.

X. Disciplinary Committee's Report: (Ashley & Amy)

Nothing to report at this time.

XI. Treasurer's Report: (Katie Tinley)

Nothing to report at this time. The next Board Finance Committee will be in person on October 27, 2022.

XII. Parent Involvement Representative: (Yvette Gonzalez)
Nothing to report at this time

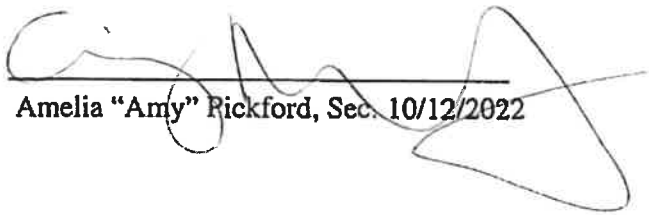
XIII. Old Business/New Business:

a. No Old Business

b. New Business: Trinity hired a Director of Facilities which will be starting next week.

XIV. Public Comment on Agenda or Non-Agenda Items:
No Public Comments at this time

XV. Motion was made by Dana Dowsett to adjourn the Meeting. Motion was seconded by Therese Holmes and the Board Meeting adjourned unanimously at 7:29 p.m.



Amelia "Amy" Rickford, Sec. 10/12/2022



Dana Dowsett, Pres. 10/12/2022