

**Tampa School Development Corporation**  
**Board of Directors**  
**Meeting Agenda | September 7, 2022**

- I. Call Meeting to Order
- II. Approve August 2022 Meeting Minutes
- III. Board President's Report (Dana D.)
- IV. TSFC Organizational Update (Joe S.)
  - a. Finance & Business
  - b. Construction
  - c. Community Items
  - d. Regulatory items
  - e. President Emeritus
- V. Principal's Report (Jen C.)
  - a. K-8 Student Update
  - b. Faculty Update
  - c. Out of Field Letter
- VI. Early Childhood Update (Dr. Natalie)
- VII. Development (Nicole M.)
- VIII. Secretary's Report (Amy P.)
- IX. Disciplinary Committee's Report
- X. Treasurer's Report (Katie T.)
- XI. Parental Involvement Representative/Yvette Gonzalez
- XII. Old Business/New Business
- XIII. Public Comment on Agenda or Non Agenda Item
- XIV. Adjourn Meeting

**Tampa School Development Corporation  
Board of Directors  
Meeting Minutes**

**September 7, 2022**

- I. **Meeting called to order by President Dana Dowsett at 6:00 pm. Meeting held by Zoom teleconferencing, quorum confirmed.**

**Members Present: Dana Dowsett, Pres.    Members Absent: Ryan Luzod  
Therese Holmes, VP  
Katie Tinley, Treas.  
Amy Pickford, Sec.  
Celeste Greco  
Ashley Valdes  
Liezette Felicione  
Julie Hillson  
Brad Abbey**

**School Representatives Present: Joe Sansonetti, CEO  
Jennifer Cisneros, Principal  
Nicole Morgado, Dir. Business & Communications  
Dr. Natalie Todt, EC Director**

**Guests: None**

- II. **Motion was made by Brad Abbey, after review and discussion by the Board, to approve the August 2022 meeting minutes. Motion was seconded by Dana Dowsett and approved by the Board unanimously.**
- III. **School Board President's Report: (Dana Dowsett)**
- a. **Dana handed out the Out of Field Letter for review and discussion. Motion was made by Amy Pickford to approve the Out of Field Letter. Motion was seconded by Therese Holmes and approved by the Board unanimously.**
- IV. **TSFC Organizational Update (Joe Sansonetti, CEO)**
- a. **Finance & Business:**
1. **Joe reported that there are several Audits underway. The Annual School Audit, the 401K Audit, and a Workman's Comp Audit.**
  2. **The second SR3 Submission is being completed.**

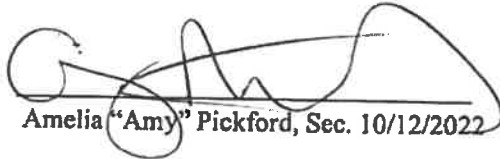
3. Joe reported that the new Internal Badge Swipe ID Security System is almost complete and will be a great addition to our Safety and Security.
  - b. Construction: The Clinic in the Administration building will have a soft opening on Sept. 13<sup>th</sup>. The construction of the fence is being delayed until late October due to a block shortage.
  - c. Community Items: The Architect has completed the drawings of the future Athletic & Arts Center.
- V. Principal's Report (Jennifer Cisneros, Principal)
- a. K-8 Student Update:  
Jennifer reported that everything is running smoothly.
  - b. Faculty Update:  
AP Ms. Hollic will be in charge of Assessments  
AP Ms. Lyndsey will be in charge of Student Life and School Operations (attendance, tardies, parent hours)  
AP Ms. Melanie will be in charge of Discipline, Problem Solving, and Behavior Management.  
AP Ms. Gabrielle will be in charge of Extended Learning and Aftercare.
- VI. Early Childhood Update (Dr. Natalie Todt)
- Dr. Todt reported that in celebration of Grandparents Day each classroom has invited Grandparents to come in and read to the classes. The Staff has prepared Goodie Bags for each Grandparent volunteer.
- VII. Development: (Nicole Morgado)
- The Development Team has been working on a theme for the upcoming Capital Campaign. The release should be between Thanksgiving and Christmas.
- VIII. Secretary's Report: (Amy Pickford)
- Julie Hillson has completed Governance Training and her certificate has been forwarded to the district. Brad Abbey is in the process of the Governance Training Course and should be completed and certificate in by our next Board Meeting.
- IX. Disciplinary Committee's Report: (Ashley & Amy)
- Nothing to report at this time.
- X. Treasurer's Report: (Katie Tinley)
- Nothing to report at this time. The Board Finance Committee will be holding a workshop Oct. 4<sup>th</sup> at 4pm in Spoto Hall. All Board Members are invited.
- XI. Parent Involvement Representative: (Yvette Gonzalez)

Nothing to report at this time

- XII. Old Business/New Business:
- a. No Old Business
  - b. New Business: Trinity hired a Director of Facilities which will be starting next week.

- XIII. Public Comment on Agenda or Non-Agenda Items:  
No Public Comments at this time

- XIV. Motion was made by Dana Dowsett to adjourn Meeting. Motion was seconded by Amy Pickford. Board Meeting adjourned unanimously at 6:32pm.



Amelia "Amy" Pickford, Sec. 10/12/2022



Dana Dowsett, Pres. 10/12/2022