

**Tampa School Development Corporation
Board of Directors
Meeting Agenda | March 1, 2023**

- I. Call Meeting to Order
- II. Approve February 2023 Meeting Minutes
- III. Board President's Report (Dana D.)
- IV. TSFC Organizational Update (Joe S.)
 - a. Finance & Business
 - i. Athletics & Arts Center
 - b. Construction
 - i. Administration Building
 - ii. Security Fence
 - c. Community Items
 - d. Regulatory items
 - e. President Emeritus
- V. Development (Nicole M.)
- VI. Principal's Report (Jen C.)
 - a. K-8 Student Update
 - b. Faculty Update
- VII. Early Childhood Update (Yvette Gonzalez)
- VIII. Secretary's Report (Amy P.)
- IX. Disciplinary Committee's Report (Ashley V.)
- X. Treasurer's Report (Katie T.)
- XI. Parental Involvement Representative/Yvette Gonzalez
- XII. Old Business/New Business
- XIII. Public Comment on Agenda or Non Agenda Item
- XIV. Adjourn Meeting

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Tampa School Development Corporation
Board of Directors
Meeting Minutes

March 1, 2023

- I. Meeting called to order by President Dana Dowsett at 6:08 pm. Meeting held in Spoto Hall, quorum confirmed.

Members Present: Dana Dowsett, Pres.
Amy Pickford, Sec
Ryan Luzod
Ashley Valdes
Liezette Felicione
Julie Hillson
Brad Abbey

School Representatives Present: Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Nicole Morgado, Director of Development
Dr. Natalie Todt, EC Director
Yvette Gonzalez

- II. **Motion** was made by Liezette Felicione, after review and discussion by the Board, to approve the Feb. 2023 meeting minutes. **Motion** was seconded by Amy Pickford and approved by the Board unanimously.
- III. School Board President's Report: (Dana Dowsett)
 - Dana had nothing to report at this time and turned the meeting over to, TSFC CEO, Joe Sansonetti for his updates.
- IV. TSFC Organizational Update (Joe Sansonetti, CEO)
 - A. Finance & Business: Athletics & Arts Center Building.
 - 1. Joe and the Board went over the contract for the Athletics and Arts Center Building. Joe reported that they are ironing out the 4 remaining items of contention with Delotto's attorney. After this next negotiation everything should be finalized. **Motion** was made by Liezette Felicione to approve the signing of the contract for Delotto. Motion was seconded by Dana Dowsett and approved by the Board unanimously.

2. Valley Bank approved the loan and the closing docs will be ready to sign soon. The Finance Committee will call an emergency meeting once completed so we can set the closing for signatures. Sometime in May the plans will be complete with the amendments and then they can be signed.
- B. Regulatory Items: Joe is working with Nicole and her team to prepare for Trinity's annual site visit on March 9th.
- V. Development (Nicole Morgado)
- A. PPA fundraiser update:
1. The Read-a-thon is off to a great start with \$32,500 so far. The teachers are the reason this fundraiser is such a success. Redline came in and did competition activities with the older children.
 2. In April the PPA will be rolling out the Online Auction for the items with naming rights.
- B. Nicole and Dr. O'Dea have been working on forming an Advisory Committee for the Capital Campaign Fund. They are looking for people that have the experience and want to help. They will be holding a small event at the Oxford Exchange in March to test out the interest and the pricing on the naming writes. There will be a larger event planned for October. This will be a 3-year campaign for both the Open Mind Theater and the Athletics and Arts Center building
- VI. Principal's Report (Jennifer Cisneros, Principal)
- A. K-8 Student Update:
1. K-8 site visit will be Thursday of next week.
 2. The students are excited about Field Day.
 3. Class Pictures and cap and gown pictures are scheduled for this month.
- B. Faculty Update:
1. Jennifer reported that she had 12 Certified Teachers apply for jobs but there are no spots to fill at this time.
 2. Jennifer went over the Out of Field Letter with the Board. She explained the ESOL Compliance and that it is a 3-year process. Amy Pickford made a **Motion** to approve the Out of Field Letter. The **Motion** was seconded by Liezette Felicione and approved by the Board unanimously.
- VII. Early Childhood Update: (Dr. Natalie Todt)
- A. EC is participating in the Read A Thon Fundraiser. Everyone loved the kick off Pep Rally. This fundraiser has been planned during Literacy Week and staff has parents and grandparents coming in to read to the students. Pre-K is reading 60 minutes a day. Everyone has started out strong and this fundraiser should be a great success.
- B. EC Graduation pictures will be taken on the 20th

- C. Field day will be on the 9th. Trinity will have two bounce houses for the day.
- D. While the K-8 school is out on Spring Break. Staff has planned a fun week for the EC children on campus.

VIII. Secretary's Report: (Amy Pickford)

Nothing to report at this time.

IX. Disciplinary Committee's Report: (Ashley & Amy)

Nothing to report at this time administration has handled any issues and does not need Board intervention at this time.

X. Treasurer's Report: (Katie Tinley)

A. ERC money is still outstanding once we close on the Loan the Finance Committee will resume looking into when we will be receiving these funds.

B. All monies must be spent by Sept. 2024

XI. Parent Involvement Representative: (Yvette Gonzalez)

Field studies are in full swing. 7th grade Tallahassee, 5th grade Holocaust Museum, 3rd grade Busch Gardens animal study, Kindergarten Great Explorations and Dakin Dairy.

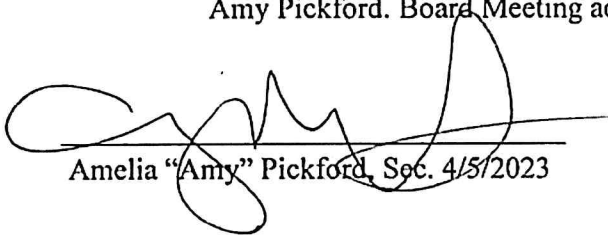
XII. Old Business/New Business:

No Old or New Business discussed at this time

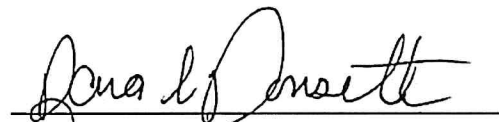
XIII. Public Comment on Agenda or Non-Agenda Items:

No Public Comments at this time

XIV. **Motion** was made by Dana Dowsett to adjourn Meeting. **Motion** was seconded by Amy Pickford. Board Meeting adjourned unanimously at 7.10pm.



Amelia "Amy" Pickford, Sec. 4/5/2023



Dana Dowsett, Pres. 4/05/2023